

# CLASS ATTENDANCE (COLLEGE)

This policy is the responsibility of the Registrar and was approved by the office of the Vice-President Academic. This policy was revised in August of 2014, and was also revised by the Academic Planning Committee on June 29, 2020.

## POLICY OVERVIEW

This policy outlines the process involved for undergraduate student class attendance.

## PRINCIPLES

This policy is guided by the principles of integrity and transparency.

## SCOPE

The policy applies to all undergraduate students.

## POLICY STATEMENT

The following outlines the class attendance policy for college students at Briercrest College and Seminary:

In order to benefit fully from a college education, to be good stewards of time and finances, and to be considerate of their classmates and faculty members, students must be in class at every opportunity.

All students missing more than two full weeks of a particular course from registration to the last day of classes will receive an automatic fail (0%). All students missing more than four hours of a modular class will receive an automatic fail (0%). A student may appeal a course failure due to excessive absences. Successful appeals will be granted only in rare cases where all absences are clearly beyond the student's control. Appeals must be made through the Academic Appeal Process.

### *2020-21 Academic Year Addendum:*

All students missing more than 15% of scheduled live sessions (in-person and online) from registration to the last day of classes will receive an automatic fail (0%). All students missing more than four hours of a modular class will receive an automatic fail (0%). A student may appeal a course failure due to excessive absences. Successful appeals will be granted only in rare cases where all absences are clearly beyond the student's control. Appeals must be made through the Academic Appeal Process.

## APPENDIX A

Related Forms/Policies	
Where is this policy published	College Academic Calendar ( <a href="http://www.briercrest.ca/college/academics/college-calendar/">http://www.briercrest.ca/college/academics/college-calendar/</a> )
Contact Information	Registrar